

## **VACANCY**

### **(Senior) Coordinator / (Senior) Organizer ICTS**

**Nyon, Switzerland**  
**Grade C / E (80-100%)**

UNI Global Union is seeking a (Senior) Coordinator / (Senior) Organizer for its Information, Communications, Technology and Related Services (ICTS) sector, a large, exciting, and dynamic sector within UNI Global Union.

#### **About UNI Global Union**

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UNI Global Union is the voice of 20 million service sector workers around the world. Working with our affiliated unions, UNI represents workers in over 150 countries in industries such as Cleaning & Security, Commerce, Finance, Telecommunications, and Tech. Our Head Office is based in Nyon, Switzerland with over 50 staff.

Our mission is to build power for working people through growing strong unions and to change the rules of the game in the global labor market to ensure respect and dignity in the global workplace.

UNI's ICTS sector has an ambitious program to grow unions, improve working conditions, and build union strength, with a focus on multinational companies within the information and communication, technology, business services, and video game industries.

The key elements of the ICTS program include managing relationships with employers, implementing global agreements, and building capacity to organize among our affiliated unions. UNI supports workers and their unions struggling to organize and engage in collective bargaining against tough employers, often in difficult national contexts.

UNI ICTS affiliate unions have agreed on a strategic action plan that aligns our efforts in all UNI regions, enabling coordinated and integrated action.

#### **About the job**

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The (Senior) Coordinator / (Senior) Organizer will have a key role in implementing all aspects of the ICTS program, under the direction of the Head of Department, with a focus on implementing global agreements. These agreements secure workers' fundamental rights, including the right to organize, throughout multinational employers' operations.

A key determinant of success is the experience and ability to manage relationships with a diverse range of people and national contexts around the world.

As (Senior) Coordinator / (Senior) Organizer, your main responsibilities will be to:

- Develop and manage global campaigns, together with affiliates, to win organizing rights for workers at key multinational and regional ICTS companies.
- Collaborate with a team across disciplines to develop new campaign strategies and tactics.
- Implement global agreements, including negotiating and managing relationships with employers.
- Supervise progress in organizing campaigns in different countries remotely.
- Maintain and deepening political relationships with affiliate unions.
- Coordinate a team with colleagues based in different parts of the world.
- Manage and organize sector events, and multinational alliance meetings of affiliate unions.
- Monitor developments relevant to the sector, including the activities of affiliates.
- Identify and document instances where workers' rights have been violated.
- Draft news articles, newsletters and other communications tools in the ICTS sector.

- Represent UNI ICTS with external stakeholders and other international organizations.

The position is based in Nyon Switzerland. The terms and conditions of employment are according to the collective agreement existing between UNI, its Nyon employees' and their trade union.

### Experience & Competencies

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The successful candidate will have :

- At least 5 years of experience as an organizer or lead organizer at a national union, global union or other relevant organization
- Strong personal commitment to the goals of UNI ICTS & UNI Global Union and the trade union movement.
- At least 5 years trade union experience at a national or international level.
- Experience in negotiating and managing relationships with employers.
- International trade union experience and/or work as an organizer in multiple countries would be an advantage.
- Strong communication and writing skills.
- An understanding of digital organizing tools, including using social media to identify and motivate workers.
- A strong working knowledge of English is essential. Knowledge of any other languages, especially French or Spanish, is an advantage.

In addition, the successful candidate will have:

- Effective time management skills, including prioritizing and managing multiple tasks and demonstrated experience in developing personal work plans and goals. Proven ability to meet deadlines.
- The ability to work in partnership with our affiliates, the head office and regional staff.
- The ability to engage in responsible financial oversight and respect budgets.
- The ability to adapt to irregular and unusual hours and strenuous travel commitments.

### We offer

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- Excellent benefits and terms as part of a collective agreement.
- A competitive salary, payable in thirteen instalments, Grade C or E.
- Flexible work policies in terms of core hours and working from home.
- Excellent Pension scheme and healthcare insurance benefit.

UNI is committed to diversity and strongly encourages applications from women, those with a BIPOC background, the LGBTI community and people with disabilities to apply for this position.

### How to apply

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If you recognize yourself in the profile sought and if you share the values of our organization, <https://uniglobalunion.org/about/>, we invite you to apply for this position at [jobs@uniglobalunion.org](https://uniglobalunion.org/jobs@uniglobalunion.org). Applications should include :

- An application form (available from <https://uniglobalunion.org/jobs/>)
- CV, relevant work certificates and diplomas

**Application deadline:** February 26<sup>th</sup>, 2024. Interviews will take place online in March 2024.

### Data management

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For us to comply with new data protection laws, UNI Global Union does not retain unsuccessful candidate applications. If you would like to know about future employment opportunities, please visit our employment website where all our vacancies are posted <https://uniglobalunion.org/jobs/>.